

M.A. Plan of Study Tracking Form: HComm/MComm

Name: _____ Sem/Year of admission: _____

Date: _____ Hours required (36 or 39) _____ Hours completed thus far _____

Core Courses (6 Hours)

Course No. and Title/Subtitle	<i>Sem/Year</i>	<i>Hours</i>	<i>Grade</i>	<i>Instructor</i>
COMM 6010: Issues and Perspectives				
COMM 6030: Research Methods				

Area of Concentration, Including Pedagogy if needed (18-24 Hours)

Course No. and Title/Subtitle	<i>Sem/Year</i>	<i>Hours</i>	<i>Grade</i>	<i>Instructor</i>

Related Field Courses (0-6 Hours)—optional courses in another area of emphasis or outside the department as approved by the advisor

Course No. and Title/Subtitle	<i>Sem/Year</i>	<i>Hours</i>	<i>Grade</i>	<i>Instructor</i>

Ethics Requirement (completed prior to registering for Thesis Research hours)

<i>Ethics seminar completed?</i>	<i>CITI test completed online with score of 80 or better?</i>	<i>Sem/Year</i>	<i>Score</i>	<i>Date CITI score submitted to Tawanna Tookes</i>

Foreign Lang. or Research Skill Equivalent (hours do not count toward 36-hour minimum for the degree)

<i>Language reading course, language test, or research skills/methods course?</i>	<i>Petition form approved and submitted?</i>	<i>Course no. and title/subtitle of course taken with grade of B or better</i>	<i>Instructor</i>	<i>Date of language test</i>

Research Thesis (6 hours) or Creative Thesis hours (3 hours)—note: completed thesis required.

	<i>Sem/Year</i>	<i>Hours</i>	<i>Grade</i>	<i>Advisor</i>
COMM 6990				
COMM 6990				

For Non-thesis Option, 2 Additional Classes Taken (6 hours)—must be approved by advisor

<i>Course no. and title/subtitle</i>	<i>Sem/Year</i>	<i>Hours</i>	<i>Grade</i>	<i>Instructor</i>

Note: In lieu of a thesis, it is required that research competence must be demonstrated for all MA students regardless of concentration. This paper should be exemplary of the research and writing skills the student acquired and refined during the degree program. **For Mass Comm/Human Comm, use a research paper (with fitting research assignment) from any graduate level or cross-listed (B.A./M.A., M.A./PhD., B.A./M.A./PhD.) course in the Department of Communication.** Each member of your non-thesis research paper committee must sign off on the Approval Form for the non-thesis research paper. To satisfy the requirement, all components are due to the Graduate Administrator, Ms. Tookes, by no later than the end of the second month of the semester you plan to graduate (ex: end of October for Fall, or end of February for Spring). Therefore, it is the student's responsibility to plan ahead accordingly once you have applied for graduation. Failure to do so could result in a delay of the graduation date. The safest plan is to finalize this research paper *the semester before* the semester you plan to graduate. The paper must be submitted by no later than the first month of the semester you plan to graduate to the faculty who will evaluate. The faculty reviewer will pass on the acceptability of the paper, then student provides a clean copy to the Graduate Director along with the signed form which serves as the signature page. Once the signature page is signed by the Graduate Director, it goes to the Chair for final approval, and then on to Graduate Administrator, who will provide the Office of Graduate Studies a copy. Please refer to the **Guidelines for Non-Thesis Research Paper** in the handbook for full details on this process.